



**Professional Services
Procurement Bulletin
2010-11
Statewide Environmental Cultural
Historic & Archaeological Studies**

COUNTY	Statewide
DISTRICT	Statewide
PROJECT DESCRIPTION	Cultural Historic and Archaeological studies, document preparation, on a statewide basis.
PROJECT MANAGER	David M. Waldner, P.E.
USER DIVISION	Environmental Analysis (DEA)
APPROXIMATE FEE	<ul style="list-style-type: none"> • \$1,500,000.00 per contract (Upset Limit) • Projects to be assigned by letters of agreement. • Letters of agreement not to exceed \$500,000. • Two (2) consultants to be selected. • 2 year contract term.
PURPOSE AND NEED	To obtain services for environmental activities relating to Cultural Historic/Archaeology.
METHOD OF DESIGN	The selected consultant shall utilize the CADD Standards for Highway Plans (version 2.04) policy in the development of the Highway Plans.
DBE REQUIREMENT	None
PROJECT FUNDING	State and Federal

SCOPE OF WORK

The services shall include

ENVIRONMENTAL STUDIES

1. Cultural Historic/Archaeological Resource Investigations required to obtain location approval.

DOCUMENT PREPARATION

1. Technical reports necessary to adequately address specific areas of impact to the aforementioned areas.

SPECIAL INSTRUCTIONS

Two (2) firms will be selected to provide these services. The contract period is each firm receiving a two (2) year contract. Contracts will have an upset limit of \$1,500,000. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under the contract. Contracts will not be modified to increase upset limit or extended for time to assign new work. No letter of agreement shall exceed \$500,000.

The Selection committee will randomly draw from the pool and list in consecutive order to determine the initial order for which a project will be offered. Projects will be offered to firms on a rotating basis. A firm will not be offered an additional project until the remaining firms on the list have been offered a project. If a firm declines to accept a project or does not respond to an invitation to perform services for a project within seven days, documentation shall be placed in the project files and the next firm on the rotating list shall be offered the project.

PREQUALIFICATION REQUIREMENTS

ARCHAEOLOGY

- Prehistoric (Archaeology)
- Historic (Archaeology)
- Cultural Historic Analysis

PROJECT SCHEDULE & MILESTONES

RESPONSE DATE	Wednesday, June 9, 2010 4:30 p.m. (Frankfort Time)
SELECTION COMMITTEE DATE MEETING	June 23, 2010
CONTRACT SCOPING CONFERENCE	July 7, 2010
NOTICE TO PROCEED	August 1, 2010
COMPLETION OF ALL SERVICES	June 30, 2012

Individual project schedules will be by letter agreement on a project by project basis.

The selected consultant is expected to meet the scheduled milestone dates.

EVALUATION FACTORS

1. Experience of consultant personnel assigned to project team with Section 106 archaeological investigations and KY SHPO Specifications as they relate to highway projects for KYTC. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

SELECTION COMMITTEE MEMBERS	<ol style="list-style-type: none"> 1. Rebecca Turner, User Division 2. Dan Davis, User Division 3. Vicki Boldrick, PE, Secretary's Pool 4. David Quarles, PE, Secretary's Pool 5. Jim Shipp, PE, Governor's Pool
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